**Alvah N. Belding Memorial Library**

**Library Board Minutes**

**January 22, 2024**

**Board Members Present:** Thomas Cameron, Ron Gunderson, Sherri Hughes, Jan Lamborne, Kathy Lehman

**Board Members Absent**:

**Director:** Britney Dillon (absent)

**City Council Liaison**: Jeannine Leary

**Guests:** Betty Jenkins, Jim Mason

1. **Call at Order and Roll Call:** Meeting was called to order by Tom C. at 5:35pm.
2. **Approval of Agenda:** Motion made by Sherri to approve the agenda as amended and supported by Jan. The agenda was amended by moving New Business item 9c. forward on the agenda. Motion carried. A motion was mad by Tom and supported by Ron to accept Kathy as a trustee for another term. Motion passed.
3. **Approval of Minutes**: Motion made by Jan to approve the November 20, 2023 minutes as presented and supported by Tom. Motion carried. Motion made by Kathy to approve the closed session minutes from the November 20th meeting and supported by Tom. Motion passed
4. **Public Comment:**  Jim Mason, Friends of the Library president presented information regarding membership, finances, and upcoming events for 2024. Membership: 57 members, 46 which are lifetime members, 7 business

Funds: $7,348.69 on hand ($920 of which was donations)

Events: Murder Mystery Dinner in the Fall, Ladies Fancy Tea in the Spring, wine tasting, book clubs ‘Novel Night’, used book sale in the summer.

 The Board of Trustees thanked the Friends for their fundraising events.

1. **Library Reports:** Director’s, Youth Services, Circulation, Donations, and Financial Reports were all reviewed. These reports were received for filing.

**Comments on Reports:**

* 1. **Director’s:** Kathy share some background information on the Battle of the Books and her conversation with Barbara and Bruce Cook, the principal at Woodview.
	2. **Youth Services**:
	3. **Adult Programs**:
	4. **Circulation:**
	5. **Monthly Financial Reports**: It was noticed by Ron that some bills are not found on the report from City Hall. He pointed it out to Zach who will look into it further.
	6. **Donations:**
1. **Notice of Paid bills**: A motion was made by Sherri to approve November’s payment of bills and supported by Tom. Motion passed. Jan made a motion to approve December’s payment of bills supported by Tom. Motion passed.
2. **Communication and Correspondence:** Social media updates and the newspapers articles are appreciated by the Board. Very informative.
3. **Unfinished Business**: None
4. **New Business:**
	1. **Board Positions:**
		1. Kathy nominated Ron for president supported by Jan. Motion passed.
		2. Ron nominated Tom for vice-president supported by Kathy. Motion passed.
		3. Jan nominated Kathy for secretary and she declined. Kathy nominated Jan and she declined. Jan nominated Sherri supported by Kathy. Motion passed.
		4. Sherri nominated Jan for treasurer supported by Kathy. Motion passed.

**Board Committees**: Trustees signed up for committees as follows: (Ron as president is the standing member of all committees)

* + 1. Budget-
		2. Facilities- Jan
		3. Personnel-Tom
		4. Communications-Sherri
		5. Strategic Planning-
		6. By-Laws-Kathy
	1. 2024 Meeting Schedule of the Board of Trustees: It was noted that the date for the May Board meeting was actually Memorial Day. Kathy made a motion to accept the schedule with the amended date for the May meeting to be May 20th. Jan supported the motion. Motion carried.
1. **Public Comment:** Jeannine H. updated the Board on many upcoming and current City projects.
2. **Trustee Comments:**
	1. **Thomas C**.-
	2. **Sherri H.-** Thanked Tom for his year of being president.
	3. **Jan L**.- Thanked Tom for his year of being president.
	4. **Kathy L.-** Asked Betty who does the snow removal at the Library. She said Belding Lawn care. Kathy mentioned that they are not shoveling access from the west parking lot to the handicapped ramp; they are not shoveling access to the front entrance as there is a large pile of snow at the curb.

**Kathy L. cont.** Kathy updated the Trustees on the GRFF balances. The last statement she had was from September 2023. Our investments value is $88,252.60. Our spendable balance is $15, 877.

* 1. **Ron G.**  mentioned the same concerns Kathy and then Jan mentioned that the front steps were slippery one day that she visited. Jan was asked to let staff know next time that she notices it slippery as that is the staff’s job to lay down salt. Betty stated that Belding Lawn Care has been given directions to shovel a path from the handicap ramp to the lot and that doesn’t always occur.

Kathy updated the Trustees on the GRFF balances. The last statement she had was from September 2023. Our investments value is $88,252.60. Our spendable balance is $15, 877.

Motion to adjourn at 6:28 made by Ron supported by Sherri. Motion carried.