**ALVAH N. BELDING MEMORIAL LIBRARY**

302 East Main Street Belding Michigan 48809

**REGULAR MEETING OF THE ALVAH N. BELDING LIBRARY BOARD**

**Library Board Minutes from July 22, 2019**

**Library Board Members Present:** Carla Gunderson, Kathleen Lehman, Annette Visser, David Riches

**Director:** Britney Dillon **City Council Liaison:** Mayor Brad Miller-Absent

**Members Absent:** Janice Lamborne

**Guests Present**: none

1. **CALL TO ORDER AND ROLL CALL:** Meeting called to order by Carla Gunderson at 5:30PM
2. **Motion made by David R.** to approve Janice L absence and this was seconded by Annette V. Article VI. Section 4. was read by Carla aloud during the discussion. Vote taken and motion passed.
3. **APPROVAL OF THE AGENDA:** Motion made by to approve the agenda by Annette V. with the addition of August Library Schedule under New Business. Motion seconded by David R. Motion passed. Note: the date on the Agenda was incorrect. It should state July NOT June.

**APPROVAL OF THE MINUTES:** Motion made by Carla G. and seconded by Annette V. Motion passed.

1. **PUBLIC COMMENT**: none

**LIBRARY REPORTS:** Director’s Report, Youth Services Report, Circulation Report, Donations Report, and Monthly Financial Report were all reviewed and discussed. These reports were received for filing.

1. **NOTICE OF PAID BILLS**: Bills were reviewed and discussed. Motion made by Annette V. and seconded by Carla G. to approve payments made. Motion carried.
2. **COMMUNICATION AND CORRESPONDENCE:** Daily News article.
3. **UNFINISHED BUSINESS:**
4. Third Party Agreement: The first email was sent by Britney D. to the Belding City Manager inquiring about the expected changes to the original Third Party Agreement. There has not been a reply as of this meeting. The second email sent by Britney D. inquired about the requested paperwork that would show balances paid and owed on the outstanding debt of the Library. The reply came from Becky at City Hall that at the completion of the city audit, this information will be available.
5. Strategic Plan: There was no new information to discuss.
6. Policy Manual: There was no new information to discuss.
7. **NEW BUSINESS:**

A) August Schedule: Britney discussed the need to close the library to the public to made beneficial changes inside the building. Motion was made by Annette V. to close from August 28-31st. Carla G. seconded the motion. Discussion followed. Vote taken and motion carried. Note: The Wednesday evening book club will meet as scheduled at 6pm. Also, the library will be closed on Monday September 2 for Labor Day.

1. **PUBLIC COMMENT: none**
2. **TRUSTEE COMMENTS:**
* David R. complimented the Youth Service employees for their abilities and numerous activities. He also inquired about the proposed landscaping changes discussed earlier this year and wondered if there a proposal had been submitted to Britney D. as yet. There has not been a proposal sent.
* Annette V. asked if the approved lighting changes had been started. The electrician is physically not able to at this date and will begin as soon as he is able. She also asked about the donations button being added to the Library’s website. Britney said that the library will soon be using a different domain and the donation button will be included on that as soon as our domain change is made.
* Kathleen L. asked when the next Friends of the Library meeting is and was told the meetings start up again in August. She also asked about the upcoming murder mystery dinner fundraiser for the library that the Friends will be putting on. It will be held October 30 at the Belding Museum.
* Carla G. asked if there had been any comments regarding the change in library hours. Britney replied that there has been only positive comments made from patrons.
1. **Motion to adjourn** was made by Annette V. and seconded by David R. at 6:19pm. Motion passed.

Kathleen Lehman, Library Board of Trustees Secretary